

# Northgate Primary School

## Leavers form



Please make sure you fill out ALL of the information requested below in block capitals.

Childs Name: ..... Surname: .....

Date of Birth: .....

Current class: .....Year group: .....

Current address :.....

Post code: .....

Are you currently moving address? If yes, please provide us with your new address below:

New address: .....

Post code: ..... Date of move: .....

Does your child have a school place in your new area? If yes, please give us details below:

New school name: .....

Last day at Northgate Primary school: .....

Start date at new school: (will be confirmed with the new school)

.....

If you do not currently have a school place, we will not be able to take your child off our school roll. This will mean that they have to attend school here until a school place is available. It is your responsibility to apply for a school place for your child if you are moving out of area. Please note any absences will be recorded as unauthorised and 5 or more unauthorised absences may result in a fine from West Sussex County Council. This fine will be per day that the child is absent, per parent.

I agree that all the information provided above is correct and true to the best of my knowledge

Name of parent/ carer: .....

Signature: .....

Date: .....